

Public Document Pack



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13 December 2017

Dear Councillor

NOTICE OF DECISION TAKEN BETWEEN MEETINGS – (DPH03 17) KENT HOMECHOICE – AWARD OF IT SYSTEMS CONTRACT 2018-2023

Please find attached details of a decision taken by Councillor Jim Back, Portfolio Holder for Built Environment, to award the contract for a new Choice-Based Lettings and Housing Options IT system for Kent Homechoice to Locata Housing Services Ltd.

The Chairman of the Council has agreed to suspend call-in for the reasons set out in paragraph 1.2 of the Decision Notice.

The report accompanying the Decision Notice is exempt under paragraph 3 of Schedule 12A of the Local Government Act 1972.

Members of the public who require further information are asked to contact Kate Batty-Smith on 01304 872303 or by e-mail at kate.batty-smith@dover.gov.uk.

Yours sincerely

A handwritten signature in cursive script that reads "Kate Batty-Smith". Below the signature is a short horizontal line.

Democratic Support Officer

ENCL

1 **NOTICE OF DECISION TAKEN BETWEEN MEETINGS - (DPH03 17) AWARD OF IT SYSTEMS CONTRACT 2018-2023** (Pages 2-9)

Decision Notice

Decision Taken between Meetings

| | |
|---------------------------------|--|
| Decision No: | DPH03 |
| Subject: | KENT HOMECHOICE – ICT SYSTEMS CONTRACT 2018-2023 |
| Notification Date: | 13 December 2017 |
| Implementation Date: | 14 December 2017 |
| Decision taken by: | Councillor Jim Back, Portfolio Holder for Built Environment |
| Authority: | Paragraph 12 of Section 3C of Part 3 (Responsibility for Functions) of the Constitution |
| Decision Type: | Executive Key Decision |
| Call-In to Apply? | No (<i>The Chairman of the Council has agreed to suspend call-in for the reasons set out at paragraph 1.2 below</i>) |
| Classification: | Unrestricted – but the attached report is Restricted and NOT FOR PUBLICATION by reason that it contains information which is exempt by virtue of the provisions of Paragraph 3 (Information relating to the financial or business affairs of any particular person (including the authority holding that information)) of Part 1 of Schedule 12A of the Local Government Act 1972 |
| Reason for the Decision: | The Kent Homechoice Partnership was formed in 2008 and a 4-year contract for the IT system to deliver a Choice- Based Lettings system was awarded to Locata Housing Services Ltd in July 2008. This was extended for a further six years to July 2018. It is therefore necessary to award a new contract for the delivery of services post July 2018. |
| Decision: | To award the contract for a new Choice-Based Lettings and Housing Options IT system for Kent Homechoice to Locata Housing Services Ltd. |

1. **Consideration and Alternatives (*if applicable*)**
 - 1.1 See attached report.
 - 1.2 The Chairman of the Council has agreed to suspend call-in as it is imperative that the outcome of the contract retender can be communicated to the Kent Homechoice partners as quickly as possible. The reason for the urgency is because the new Homelessness Reduction Act Legislation comes into effect on 1 April 2018 which requires our IT system to be updated with a new release which will enable officers to comply with the new legislation. This new release to the system will need to be implemented, tested and all front-line staff across Kent will need to be trained ahead of 1 April 2018.
2. **Any Conflicts of Interest Declared?**
 - 2.1 None.
3. **Supporting Information (*as applicable*)**

3.1 See attached report.

By virtue of paragraph(s) 3 of Part 1 of Schedule 12A
of the Local Government Act 1972.

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